



Administrative Court Office for Wales
Cardiff Civil Justice Centre
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CF10 1ET

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www.justice.gov.uk/about/hmcts/index.htm

MAURICE KIRK
49 TYNEWYDD ROAD
BARRY
CARDIFF CF62 8AZ

Ein cyfrôur Ref. CO/3963/2012

Eich cyfr/Your Ref: In Person

31 May 2012

Dear Sir / Madam,

RE: KIRK v SECRETARY OF STATE FOR JUSTICE and Others

The permission application in the above case has been listed for oral hearing on 13/06/2012 at Cardiff Crown Court, The Law Courts, Cathays Park, Cardiff, CF10 3PG.

If the application is on notice it is the claimant's responsibility to notify any defendant or interested party of the above hearing date.

The court number and hearing time can be found on the Administrative Court Daily List at <http://www.justice.gov.uk/guidance/courts-and-tribunals/courts/hearing-lists/list-cardiff.htm> after 2.30 on the working day before the hearing. If you are unable to access the Internet you may telephone the Administrative Court List Office on 029 2037 6460 after 2.30pm on the last working day before the hearing.

The application has been listed on the footing that (i) it is without notice, unless the Administrative Court Office for Wales has been notified otherwise, and (ii) will take no more than 30 minutes unless notification has been given that the hearing will require more time and / or a special fixture has been arranged. If you believe this application will take longer than 30 minutes, please contact the List Office, **in writing**, on receipt of this letter with your new time estimate.

The Court will be assisted by skeleton arguments from advocates and any party being represented at the hearing is invited to file and serve, not less than 7 days prior to the hearing date, a skeleton argument (or confirm in writing to the List Office that they will rely only upon documents previously filed and served).



INVESTOR IN PEOPLE

The Administrative Court Office will not accept service via email. When using the above email address it should be noted that mail sent after 4.30 p.m. may not be opened until 9.00 a.m. on the following working day. Court users should not send confidential or restricted information over the public Internet.